



Director's Advisory Council (DAC) on Local Public Health Meeting

August 20, 2014
MINUTES

ATTENDEES

MEMBERS

Nicholas Hughey (in person)	Doug Dodson (phone)
Dr. Rex Archer (phone)	Brett Siefert (phone)
Robert Niezgoda (in person)	Becky Hunt (in person)
Stacey Cox (in person)	Bruce Jenkins (in person)
Olivia McBride (in person)	Dan Pekarek (phone)
Jodi Waltman (in person)	Elizabeth Gibson (in person)
Rhonda Suter (in person)	Dr. Dolores Gunn (excused)

PRESENTERS

Gail Vasterling
Harold Kirbey
Nick Hughey

Mahree Skala with MoALPHA, Jackie McCoy (Recorder), and 13 additional guests were also in attendance.

TOPIC	DISCUSSION	ACTION
Welcome and Introductions <i>Dr. Rex Archer, DAC Chair, Director, Kansas City Health Department</i>	<p>The meeting was called to order by Dr. Rex Archer Chair, followed by welcome and introductions.</p> <p><u>Newly Elected DAC Members</u></p> <p>Ballots were distributed for the election of new officers. Nick Hughey announced the DAC election results. Becky Hunt, Madison County Health Department will be the new Chair. She assumed chairmanship of the meeting. Nick Hughey, Washington County Health Department was re-elected as Vice Chair. Becky thanked Dr. Archer for his last year of service as chair.</p>	
Budget Update <i>Gail Vasterling, Director, Department of Health and Senior Services</i>	<p>Director Vasterling provided information that the budget passed by the legislature was sufficiently out of balance due to the passing of several bills on the last day of session which created tax exemptions from state and local taxes. The Governor acted to ensure a balanced budget by vetoing \$144.6 million expenditures and restricting \$641.6 million. There is a \$3.3 million expenditure restriction on core public health. September 10, 2014 starts the veto session. If the Governor's vetoes are sustained and general revenue collections remain solid, there is a possibility that expenditure restrictions could be released. At this time, the FY 2016 budget is being</p>	

	<p>prepared but the veto session is creating uncertainty. Departments have been instructed not to request anything besides mandatory spending increases and approval must be received for those items before including them in our budget request. Attached is the budget summary sheet showing New Decision Items, Vetoes, and Expenditure Restrictions.</p>	DHSS, Fiscal Year 2015 Budget Summary
<p>Review of DAC & MoALPHA Purpose; Proposed Revision of DAC Policy <i>Harold Kirbey, Director, Division of Community and Public Health</i></p>	<p>Harold Kirbey provided the group with a copy of the draft revised DHSS policy on establishing the Director's Advisory Council. The changes were a result of recommendations of the workgroup established to clarify differences between the DAC and MoALPHA Collaboration Committee. Changes to the DAC clarified that policy issues would be brought to the DAC. The subcommittee also recommended the use of SBARs as this has proven useful for the MoALPHA Collaboration Committee. Mahree Skala provided clarification of the proposed changes to the MOA with the Department and MoALPHA. Mahree mentioned that the word policy was also included in the wording of the collaboration committee and that it has been approved by the board to be removed. The Collaboration Committee will discuss operational and communication issues and will continue to use the SBAR procedure. Jodi Waltman suggested these changes along with a review of the SBAR template be discussed at the Local Public Health System regional meetings. A motion was made by Rex and second by Nick to endorse the proposed changes. Motion carried. Nick wanted the group to consider having the DAC minutes, documents, SBARs etc. out on the web for members to be able to access. Jo proposed putting this information on the CLPHS intranet page for now. Jo also informed the group that a discussion around creating a portal entry for the LPHAs is being planned.</p> <p><u>Discussion of Federal/Grant Timelines/Application Process</u></p> <p>Harold informed the group of several conversations that have taken place regarding federal grants' submission timelines and application processes. He presented a spreadsheet with grant information. It was suggested that the spreadsheet may not reflect all of the contracts with LPHAs. The information will be reviewed. The question was raised regarding what can be done collaboratively to bring additional Centers for Disease Control and Prevention (CDC) and federal dollars to Missouri. Harold</p>	<p>Division of Community Public Health Federal Grants spreadsheet (corrected version to be shared)</p>

	encouraged discussion if the DAC believes opportunities are being missed or not addressed.	
Confidentiality <i>Nick Hughey,</i> <i>Director, Washington</i> <i>County Health</i> <i>Department</i>	<p>Nick presented an SBAR related to WIC confidentiality. Becky referenced the HIPAA Desk Reference for Physician Practices under Consent Requirement that reads: “The revised final rule eliminates the requirement for patient consent to the use and disclosure of protected health information for the purpose of treatment, payments, or the operation of the practice”. She stated that, as a billing agency, the LPHA can provide the data that drove the bill. Harold stated that the WIC program originally had not understood that the request for WIC data from Medicaid managed health care plans was tied to services that were part of a medical record vs. a WIC record. WIC data is confidential but a different law applies when it is proof of a medical record. Harold advised the group that he is seeking a legal opinion for clarification.</p>	
Suggested Agenda Items	<p>WIC computers was suggested as an item for the next DAC meeting. Harold indicated that options were being explored.</p> <p>Rex stated that he may want to develop a SBAR related to increased CDC funding.</p> <p>Nick wanted to clarify that the policy change from this meeting will be e-mailed to the DAC after the meeting. Harold stated that the policy will require approval from Gail and Human Resources before it is changed in the Administrative Manual. It will be e-mailed to the DAC when this takes place.</p> <p>Robert Niezgoda asked how the DAC is aligned with the Department’s strategic plan and the accreditation efforts. Harold indicated that he didn’t see the DAC as being a component of the strategic plan since it is linked to programmatic areas which would require interaction with LPHAs to implement which would be more a discussion for MoALPHA Collaborative Committee. Harold suggested that if the DAC felt DHSS was not headed in the proper direction, then it would be a discussion for DAC. Rex stated that a strategic plan sets the direction for an agency and to that extent requires policy oversight; to wait until the strategic plan is developed is not in the spirit of the purpose of DAC. Harold asked the group for recommendations. Robert suggested that policy analysis</p>	

	<p>and/or development related to the strategic plan process and implementation could be helpful and that various policies affecting the strategic plan could be reviewed over time. Becky Hunt shared the example that for LPHA accreditation they were required to show that their board had adopted the CDIRM as the LPHA's operating policy. It was suggested that this be a standing agenda item to review program policies that impacted LPHAs.</p>	
Announcements	<p>Melinda Sanders, DCPH Deputy, wanted to thank the DAC for the assistance and hard work with the Maternal Childcare Health Block Grant.</p> <p>Belinda Heimericks mentioned an upcoming webinar about the funding opportunity to Prevent Obesity, Diabetes, and Heart Disease and Stroke at 9:00 a.m. on Monday, August 25.</p> <p>An inquiry was made regarding DHSS' accreditation timeline. Jo reported that the department planned to submit its documentation late September or early October.</p>	
Next Meeting:	November 19, 2014	